

Minutes of Trinity Academy for the Performing Arts  
Board of Director Meeting  
June 3, 2014

Present: Ron Caniglia, Lydia Cooper, Dan Corley, Nanci DeRobbio, Rob DeBlois, Sarah Dully, Peter King, Peter Mandel, Tim More, Richardson Ogidan, Deirdre Newbold, Jim Scott, Joyce Stevos

Not Present: Jorge Cardenas

**Call to Order**

The meeting was called to order by Joyce Stevos at 5:07 pm.

**Public comment**

A teacher commented that Nanci DeRobbio is doing a good job as head of school and is working to improve TAPA culture, time on learning, and social emotional learning. She reported that a Saturday professional development workshop was offered recently which was well attended by staff.

**Approval of minutes**

Dan Corley motioned to approve the May 2014 minutes and Jim Scott seconded the motion. The minutes from May 2014 were approved unanimously.

ACTION: Send public comment from May 2014 attachment to Joyce Stevos.

**Treasurer's Report**

Financial statements were distributed by Michelle Phoenix (see handout). Discussion ensued regarding tight budget for 2014-2015, but the following year should have a surplus. Upcoming facilities decision were discussed.

Dan Corley motioned to approve the treasurer's report. Jim Scott seconded the motion and all were in favor.

ACTION: Michelle Phoenix will renew credit line in case there are any cash delays.

**Development Report**

Tyler Lewis distributed a written report (see handout).

Peter King motioned to approve the development report and Deirdre Newbold seconded the report. All were in favor.

### **Acceptance of Audit Letter and Report**

The recommendations from the audit letter have been implemented.

Tim More motioned to approve the audit letter and report. Dan Corley seconded the motion and all were in favor.

### **Approval of 5 Year Budget**

5 year budget includes increase in student enrollment from 204 to 244. Budget projections are solid except for facility costs.

Dan Corley motioned to approve the 5 year budget. Jim Scott seconded the motion and all were in favor.

### **Approval of Personnel Policy**

Dan Corley motioned to approve the Personnel Policy. Tim More seconded the motion and all were in favor.

### **Approval of Financial Policy**

Rob DeBlois motioned to approve the Financial Policy. Richardson Ogidan seconded the motion and all were in favor.

### **Resignation of a staff member**

Jen Patten's resignation letter was distributed (see handout). Jen Patten is leaving TAPA to attend Columbia University Teachers College for graduate school.

Peter King motioned to approve the resignation and Jim Scott seconded the motion. All were in favor.

### **Executive Session pursuant to R.I.G.L 42-46-5(a)(1)-Discussion of HOS Evaluation, Personnel Issue and Issue Related to Student Enrollment**

Jim Scott motioned to enter executive session and Tim More seconded the motion. All were in favor.

### **Recommendations of Hire**

Peter King motioned to approve the recommendations of hire document and Sarah Dully seconded the motion. All were in favor.

## **Renewal of Contract of Head of School July 1, 2014 – June 30, 2015**

Peter King motioned to approve renewal of contract and Richardson Ogidan seconded the motion. All were in favor.

## **Approval of 2014-2015 Meeting Dates**

Board Meeting Dates: 1<sup>st</sup> Tuesday of the month at TAPA, 158 Messer Street, Providence: August 5, 2014, September 2, 2014, October 7, 2014, November 4, 2014, December 2, 2014, January 6, 2015, February 3, 2015, March 3, 2015, April 7, 2015, May 5, 2015, June 2, 2015.

Deirdre Newbold motioned to approve the meeting dates and Sarah Dully seconded the motion. All were in favor.

## **Head of School Report**

Nanci DeRobbio distributed the Head of School report (see handout). A report was given which included reports regarding student achievement, the student audition process and charter renewal update.

## **Adjournment**

Meeting was adjourned at 7:12 pm.

Attachments: Board of Trustees Handbook, May 2014 Board meeting minutes, Treasurers report, Development report, Audit Letter, 5-year budget, Employee Personnel Policy and Procedure, Accounting and Financial Policies and Procedures, Jennifer Patten Resignation letter, New hires and transitions document, Head of School Report

**ACTION:** Add Jim Scott to board list and correct spelling of Peter Mandel's name. Indicate board members in second term on board list.

Respectfully Submitted,

Deirdre Newbold  
Secretary